

NPPL Microlight Class Rating Application Checklist		With Operational Limitations	Without Operational Limitations	Removal of Operational Limitations
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**FORM 102 M SECTION 1: APPLICATION DETAIL**

1	The applicant has indicated the type of application i.e. with or without restrictions, additional rating, removal of restrictions	Yes / No	Yes / No	Yes / No
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**FORM 102 M SECTION 2: PERSONAL DETAILS**

2	CAA Personal reference number, if known, has been entered.	Yes / No	Yes / No	Yes / No
3	The name on the application is identical to that on the Medical Certificate and Logbook	Yes / No	Yes / No	Yes / No
4	The applicant was at least 16 years old before his/her 1 <sup>st</sup> solo flight	Yes / No	Yes / No	Yes / No
5	The applicant's nationality has been entered.	Yes / No	Yes / No	Yes / No
6	The applicant's date, place and country of birth have been entered.	Yes / No	Yes / No	Yes / No
7	The applicant's full address has been entered.	Yes / No	Yes / No	Yes / No

**FORM 102 M SECTION 3: PARTICULARS OF APPLICANT'S MEDICAL CERTIFICATION AND ANY PILOT'S LICENCES HELD OR APPLIED FOR**

8	Particulars of any licence or rating held have been entered	Yes / No	Yes / No	Yes / No
9	Radio Licence details, if held, are entered	Yes / No	Yes / No	Yes / No
10	The date of the applicant's last medical examination has been entered and agrees with the medical certificate submitted	Yes / No	Yes / No	Yes / No
11	The medical certificate is valid for the application and indicates Group 1 or Group 2 if applicable	Yes / No	Yes / No	Yes / No

**FORM 102 M SECTION 4: FLYING EXPERIENCE IN MICROLIGHT AEROPLANES and COURSE CERTIFICATE**

12	The total number of hours under training meet the minimum requirements for the rating sought. (4.1)	15	25	25 total flight time
13	The total number of hours as pilot-in-command meet the required minimum. (4.2)	7	10	10
14	The total number of hours as pilot-in-command in the preceding nine months meet the required minimum. (4.3)	7	10	3 navigation training
15	The total hours undergoing navigation training conducted by a flying instructor in the last nine months meet the required minimum. (4.4)	N/A	5	5 navigation training
16	The total hours as pilot-in-command undergoing navigation training conducted by a flying instructor in the last nine months meet the required minimum. (4.5)	N/A	3	3
17	The dates of the two qualifying cross country flights have been entered and match the entries in the applicant's logbook. (4.6)	N/A	Yes / No	Yes / No
18	The Chief Flying Instructor has completed the course certificate confirming that the hours and cross country dates are correct	Yes / No	Yes / No	Yes / No

**FORM 102 M SECTION 5: GROUND EXAMINATIONS RECORD**

19	Within the 24 month period preceding the date of the application, the applicant passed the ground examinations and the set number was current at the time:	Yes / No	Yes / No	N/A
20	Within the 9 month period preceding the date the of the application, the applicant passed the Ground Oral examination conducted by a Microlight Flight Examiner	Yes / No	Yes / No	N/A

<b>NPPL Microlight Licence Application Checklist</b>		<b>With Operational Limitations</b>	<b>Without Operational Limitations</b>	<b>Removal of Operational Limitations</b>
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<b>FORM 102 M SECTION 6: GENERAL SKILLS TEST</b>				
21	The Examiner has completed the details of Applicant, Aircraft, Place of Test and Duration of Test	Yes / No	Yes / No	N/A
22	All parts of the GST were passed within a 28 day period and within 9 months of the application being received in the BMAA office	Yes / No	Yes / No	N/A
23	The Examiner has completed the Certification with their personal details	Yes / No	Yes / No	N/A
24	The GST was conducted by a Flight Examiner current at the time of the flight test	Yes / No	Yes / No	N/A

<b>FORM 102 M SECTION 7: APPLICANT'S DECLARATION</b>				
25	The applicant has signed and dated the declaration	Yes / No	Yes / No	Yes / No

<b>APPLICANT'S LOGBOOK</b>				
26	The applicant has maintained a Personal Flying Logbook in which is recorded in ink their name and address and details of each flight as required by law	Yes / No	Yes / No	Yes / No
27	The Logbook has the following exercises from the Training Syllabus, relevant to the type of application aircraft :  1 2 3 4 5 6 7 8 9a 9b 10a 10b 11 12 13  14 15 16a 16b 17a 17b 17c 18	Yes / No	Yes / No	Yes / No
28	The Logbook has been certified correct by the Chief Flying Instructor at the end of the applicant's course with the words: <b>"Entries from (date) to (date) certified correct" Signed and dated.</b>	Yes / No	Yes / No	Yes / No

<b>PROOF OF IDENTITY</b>				
29	Photocopy of the applicant's Passport or Picture Driving Licence or Birth Certificate. Copy certified by their Flying Instructor as a true copy.	Yes / No	Yes / No	Yes / No

<b>PAYMENT</b>				
30	Payment is correct (see BMAA charges) All cheques payable to the "Civil Aviation Authority" <b>not</b> "CAA"	Yes / No	Yes / No	N/A

<b>ENCLOSURES TO BE SENT WITH APPLICATION</b>				
31	Form 102 M fully completed	Yes / No	Yes / No	Yes / No
32	Personal Flying Logbook	Yes / No	Yes / No	Yes / No
33	Medical Declaration or Certificate	Yes / No	Yes / No	Yes / No
34	Any existing Licenses / Certificates for which credit is sought or from which limitations are to be removed	Yes / No	Yes / No	Yes / No
35	Certified proof of identity	Yes / No	Yes / No	Yes / No
36	Payment	Yes / No	Yes / No	N/A

<b>ALL APPLICATIONS TO BE SENT TO:</b>				
British Microlight Aircraft Association, The Bullring, Deddington, Banbury, Oxfordshire, OX15 0TT				